

GOVERNMENT OF PUDUCUERRY
AVVAIYAR GOVT. COLLEGE FOR WOMEN
KARAIKAL

No. 101/AGCW/Estt/A1/2017

Dated: 25.01.2017.

QUOTATION NOTICE

Quotations are invited from the registered Security Agencies, who are offering Security Services quoting the rate of Wages per Security Service Personnel on monthly basis for offering Security Service to the Watch and Ward System of Avvaiyar Govt. College for Women, Karaikal for the period from 01.03.2017. The Terms and conditions are attached herewith.

The quotations may be sent to this College address on or before 03.02.2017 at 5.45 PM. The quotations will be opened on 06.02.2017 at 11.30 A.M. in the presence of available bidders.


PRINCIPAL e/c

PRINCIPAL,

Avvaiyar Govt. College for Women,
KARAIKAL.

Encl: As above.

To

Sharp Security Services, No.4/1 Tree Well Plazha North Street, Karaikal
Karai Security Service, No.66 P.K Salai, Karaikal
Sun Security Services, No.1A, Kammalar Street, Karaikal
Jayam Security Services, No.11/6 Thiruvalluvar Nagar, HMT Colony, Patchoor, Karaikal
3 Star Detective & Securities Bureau, R.R. Complex No.1, Nehru Nagar, Karaikal

Copy to

- 1.National Information Centre, Karaikal (for publicity)
2. Computer Science Department (for College Web)

Copy Submitted to

The Director, DHTE., Puducherry.

1. The Security staff will be preferably young men more than 18 years of age (below 60 years) having good physique, well trained in security and allied subject and having adequate knowledge of fire fighting operations. They will be disciplined and also be most reliable, honest, duty conscious and sincere.
2. They will secure round the clock on all days of the week including holidays. The Security guard of shift in-charge should be relieved on weekly off by your headquarters security guard for which no extra claim will be permissible.
3. The guards should be in their uniform with their service badges and emblems.
4. Any security staff who does not work to the satisfaction of this Administration shall be immediately replaced.
5. All the service personnel should be provided with three celled torch lights, lathi, umbrella, rain coat, etc.,
6. The security guard in-charge of 1st shift shall give the daily report to the principal on important happenings. In the event of emergency or other disturbances, the security service to strengthen the unit with additional guards and officers, wherever required by the management.
7. The period of contract will be initially for one year commencing from 01.03.2017 and will be renewal for every six months which could be terminated on one month's notice from either side.
8. The rate should be quoted as per the National Floor Level Minimum Wage as notified by the Labour Department, Government of Puducherry
9. The confidential report about gate meeting held by outsiders, their involvements with any other nearby institution, movements of staff and their connection with any other private business, issue of notices, etc., should be submitted to the management periodically.
10. All statutory payment arising out of contract in respect of the service personnel shall be on the dates to the authorities concerned viz. provident Fund contribution, etc., by the contractor without fail.
11. All legal proceedings arising out of this contract are subject to karaikal jurisdiction only.
12. The security service will be responsible for the 'theft' and damage occurred during out of office hours and holidays especially in the most important and protected areas which are kept under their custody. The security service will bear the entire cost of the value of theft or damage of the properties on production of evidence thereof.
13. The Security service will abide by the rules and regulations of this administration and will act accordingly and the security Service should rectify the faults/difficulties, if any, within 2 hours on the receipt of complaints from this administration.
14. No visitors should be allowed to meet any officials without permission of this administration.
15. Attendance Register, Incidents Register and Visitors book should be maintained.
16. Duty personnel should leave the campus only after the reliever has taken charges from him.
17. In the event of emergence of any contingency, the terms and conditions can be altered with mutual concern and acceptance.